

West Hills College Lemoore CTE Advisory Committee Meeting
West Hills College Lemoore- Eagle Training Room
April 19th, 2017
5:30 p.m.-7:00 p.m.

Dinner Provided by Vel's Cafe!

1. **Call to Order @ 5:45p.m.**
2. **Additions to the Agenda**

There were no additions or changes to the agenda.

3. **Members Present:**

Valerie Fisher-Health Workforce -Deputy Sector Navigator
Diana Schartz-West Hills College Lemoore-Vocational Instructional Aide Business
Brian Kron-West Hills College Lemoore-Business/CIS Instructor
Giselle Simon- West Hills College Lemoore Career Pathways Director
David Rengh-West Hills College Lemoore-CIS Instructor
Beth Mily-Bitwise Industries-CEO Geekwise
Scott Buller-Lemoore High School-Instructor
Teresa Quilici-West Hills College Lemoore-Counselor
Shannon Turmon-West Hills College Lemoore-Instructor
Robert Bossarte-West Hills College Lemoore-CIS Instructor
Margie Newton-KCOE-Program Director
Christopher Leach-Kern Medical Center, KCHA, HS-IT Manager
Luis Garcia-West Hills College Lemoore-ASB Student
Corinna Pereira-West Hills College District-Workplace Liaison
Tony Oliveira-West Hills College Lemoore-Instructor
Maria Rodriguez-Lopez-HSA Kings County-ETS Program Manages
Kristin Clark-West Hills College Lemoore-President
Angela Barginear-West Hills College Lemoore- Academic Advisor
James Preston-West Hills College Lemoore- Vice President of Educational Services
Doug Snell-West Hills College Lemoore-AOJ Adjunct

4. **Introduction of members**

J. Preston had everyone introduce himself or herself and place of employment.

5. **Approval of minutes from November 8th, 2016**

Motion: X Approve Approve w/Corrections Move to Deny

First: Doug Snell

Second: Chris Leach

Vote: X Carried Denied Abstentions - No

6. **JP Updates- 5:45-6:00**

- a. **Campus Updates**

J. Preston reported that the college had a good accreditation visit in March.

b. Innovation Award(s)

J. Preston announced that the district received 3 million dollars in two awards, Bitwise partnership and Prior learning assessment.

c. Strong Workforce Updates and New Staff

J. Preston reported that \$950,000 will be spent on More and Better CTE. Some of the projects will be Strong Work Force-Health Care and Hospitality, ICT Cyber Tech, truck driving and CTE courses in Coalinga, and three new positions in Lemoore-CTE Dean, Work Experience faculty, and Workplace Liaison coordinator. Corinna Pereira the Workplace Liaison coordinator for the district and has been going out into the community developing partnerships, creating forms and marketing materials. She would like to meet with any business that is interested in developing a partnership.

d. CTE Academies for Fall 17-18

J. Preston announced that CTE Academies want to make sure our students get a degree or a job. The academies for fall 17-18 will be bookkeeping, networking, chef apprentice, maintenance mechanic, and programming.

7. New Business/Action Items- presentation, input, discussion, consideration of approval- 6:00-6:20

a. Cyber-ICT Security Certificate Updated- David Rengh

D. Rengh gave a report on ICT/cyber Security certificate. In this ICT/cyber security certificate program students gain the knowledge and skills necessary to analyze and assess network risks, select and deploy appropriate countermeasures, evaluate methods for strong authentication, search for possible vulnerabilities in operating systems, and reduce an organization's exposure to dangers in enterprise-wide and virtual private networks. This program provides knowledge of information assurance, cybersecurity, and digital forensics. With increasing frequency, storage managers and professionals are asked to handle these elements of protection often without any formal training this certificate seeks to fill that gap and provide students with the knowledge and expertise necessary of an entry level employee in the Cyber/ICT field. This certificate program will be a huge benefit for our students at West Hills College. It was recommended that this certificate program become a cohort.

Motion: Approve Approve w/Corrections Move to Deny

First: Robert Bossarte

Second: Scott Buller

Vote: Carried Denied Abstentions - No

b. Project Management- Tony Oliveira

Tony Oliveira gave a report on Project Management. The Project Management Certificate of Achievement program is an online series of six, nine-week sequential courses designed for students interested in project management and hands-on training in Microsoft Project software. The courses in the program focus on the key elements of project management, including an introduction, stakeholder management, project quality, communication, risk management, procurement, and project time and cost management. The Project Management Certificate of Achievement curriculum provides advanced skills and practical instruction on the processes, organizational structure, and tools, which assure that project work, yields the desired business results. This program will be great for the students of West Hills College and the workforce. It was recommended that this certificate program become a cohort, hybrid and online program.

Motion: Approve Approve w/Corrections Move to Deny

First: Chris Leach

Second: Beth Mily

Vote: Carried Denied Abstentions - No

8. The WIN Center- Small Group Activity, Discussion, and Input- 6:20-6:55

J. Preston talked about the WIN Center being the go to place on campus for our students. After a discussion on what the WIN Center should be, the results were:

Point of contact

Internships

Advisory

Continuing Education

Develop soft skills

Career Counseling

Industry Spotlight sessions

Job placement

Connect to high schools career centers

JTO and WIB

Sector conversations

Hosting meetings

Makerspace

Connect to IS classes
Testing certifications
Contract Education referral
One stop shop
Community meeting place
Vet Connect
Portfolio development
Interview skills
Entrepreneurships
Workshops
Community Education
Career planning
Industry connection
Industry training programs
Job placement
Resume preparation

9. Agenda Items for Future Meetings and Upcoming Events

a. Strong Workforce Update

10. Adjourn @ 7:23p.m.